

MANSFIELD TOWNSHIP REORGANIZATION MEETING JANUARY 1, 2015

This is the Reorganization Meeting of the Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star-Gazette and the Express Times and posting in the Municipal Building, stating the time, date and location thereof.

Meeting called to order by Deputy Mayor Joseph Watters, at 12:00 noon with the following Committee present: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Salute to the flag was done by all.

Dena Hrebenak read the Certification of Election for Cindy Korczukowski as Township Committee Member for a term of three (3) years.

Dena Hrebenak conducted the swearing in ceremony and Oath of Office for Shirley Kocher as Township Committee member.

ELECTION OF MAYOR:

BE IT RESOLVED, that Michael Clancy be appointed Mayor of the Township of Mansfield for the year 2015.

Mrs. Kocher moved the foregoing resolution for adoption, which was seconded by Mrs. Korczukowski..

Ayes – Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Abstained – None

Nay – None

Absent – None

Dena Hrebenak conducted the swearing in ceremony and Oath of Office for Michael Clancy as Mayor of the Township of Mansfield for the year 2015.

DEPUTY MAYOR:

BE IT RESOLVED, that Shirley Kocher be appointed Deputy Mayor of the Township of Mansfield for the year 2015.

Mayor Clancy moved the forgoing resolution for adoption, which was seconded by Mrs. Korczukowski.

Ayes – Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Abstained – None

Nay – Mr. Misertino

Absent – None

Dena Hrebenak conducted the swearing in ceremony and Oath of Office of Shirley Kocher as Deputy Mayor of the Township of Mansfield for the year 2015.

OFFICE ON AGING:

Mayor Clancy appointed Carol McKevitt as Mansfield Township Office on Aging Representative for the year 2015, which was seconded by Mr. Misertino.

Ayes – Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy
Abstained – None
Nay – None
Absent – None

Mayor Clancy appointed Carol McKevitt, Senior Citizens Coordinator for the year 2015, which was seconded by Mrs. Kocher.

Ayes – Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy
Abstained – None
Nay – None
Absent – None

RECYCLING COORDINATOR AND CLEAN COMMUNITIES COORDINATOR:

BE IT RESOLVED, that JoAnn Fascenelli be appointed Recycling Coordinator and Clean Communities Coordinator for the Township of Mansfield for the year 2015.

Mr. Watters made a motion to approve the foregoing appointment, which was seconded by Mrs. Kocher.

Ayes – Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy
Abstained – None
Nay – None
Absent – None

ENVIRONMENTAL COMMISSION APPOINTMENTS:

Mayor Clancy appointed Ruth Pante as a member of the Environmental Commission for a three year term, which expires 12/31/17.

Mayor Clancy appointed Dawn Smith as a member of the Environmental Commission for a three year term, which expires 12/31/17.

Mayor Clancy appointed Robert Jewell as a member of the Environmental Commission for a three year term, which expires 12/31/17.

Mr. Watters moved said appointments, which was seconded by Mr. Misertino.

Ayes – Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy
Abstained – None
Nay – None
Absent – None

LAND USE BOARD APPOINTMENTS:

Mayor Clancy appointed himself as the Class I Member to the Mansfield Township Planning Board term to expire 12/31/15.

Mayor Clancy appointed Elaine Drazek as the Class II Member to the Mansfield Township Planning Board term to expire 12/31/2015.

Mayor Clancy appointed Joseph Watters as the Class III Member to the Mansfield Township Planning Board term to expire 12/31/2015.

Mayor Clancy appointed Scott Minter as a Class IV member to the Mansfield Township Planning Board term to expire 12/31/2018.

Mayor Clancy appointed Alan Keegan as a Second Alternate member to the Mansfield Township Planning Board term to expire 12/31/2016.

Mayor Clancy appointed Terry Sams as a Fourth Alternate to the Mansfield Township Planning Board term to expire 12/31/15.

OPEN SPACE, FARMLAND PRESERVATION, CONSERVATION, HISTORICAL AND RECREATION ADVISORY COMMITTEE:

Mayor Clancy appointed Richard Rosenblum to serve as a Citizen/Recreation member for a 2 year term which will expire 12/31/16.

Mayor Clancy appointed Brad Smith to serve as a Citizen member for a 2 year term which will expire 12/31/16.

Mr. Watters stated that he felt that Mrs. Carren Thomas should have been appointed to the Open Space Commission.

Mr. Misertino concurred with Mr. Watters.

Mrs. Kocher moved said appointments, which was seconded by Mrs. Korczukowski.

Ayes – Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Abstained – None

Nay – None

Absent – None

WARREN COUNTY SOLID WASTE ADVISORY COUNCIL:

Mayor Clancy appointed Mr. Watters to the Warren County Solid Waste Advisory Council for a one year term, which expires 12/31/15.

Mrs. Kocher moved to concur with said appointment, which was seconded by Mrs. Korczukowski.

Ayes – Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Abstained – None

Nay – None

Absent – None

RECREATION COMMISSION:

Mr. Misertino appointed Teri Laffan as Recreation Committee member for a three year term which will expire 12/31/2017, which was seconded by Mrs. Kocher.

Ayes – Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy
Abstained – None
Nay – None
Absent – None

Mr. Misertino appointed Desiree Dillon as Recreation Committee member for a three year term which will expire 12/31/2017, which was seconded by Mrs. Korczukowski.

Ayes – Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy
Abstained – None
Nay – None
Absent – None

RESOLUTION 2015-01

TOWNSHIP OF MANSFIELD

WARREN COUNTY, NEW JERSEY

WHEREAS, there exists a need for the service of a Township Attorney in the Township of Mansfield for legal services and advice to the Mayor and Township Committee; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:1 1-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, in the County of Warren as follows:

1. The agreement with Michael Lavery with the law office of Lavery, Savaggi, Abormitis, & Cohen is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:1 1-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law. A copy of the Agreement is on file for inspection with the Clerk of the Township of Mansfield.
2. A notice of this action shall be printed once in the Star-Gazette.

Mr. Watters moved resolution 2015-01 for adoption, which was seconded by Mrs. Kocher.

Ayes – Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy
Abstained – None
Nay – None
Absent – None

RESOLUTION 2015-02

TOWNSHIP OF MANSFIELD

WARREN COUNTY, NEW JERSEY

WHEREAS, there exists a need for the service of a Township Engineer and in the Township of Mansfield for engineering and zoning services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:1 1-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, in the County of Warren as follows:

1. The agreement with Michael Finelli, with the Engineering Office of Finelli Engineering is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:1 1-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law. A copy of the Agreement is on file for inspection with the Clerk of the Township of Mansfield.

2. A notice of this action shall be printed once in the Star-Gazette.

Mr. Watters made a motion to approve the passage Resolution 2015-02 for adoption, which was seconded by Mrs. Kocher.

Ayes – Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Abstained – None

Nay – None

Absent – None

RESOLUTION 2015-03

APPOINTMENTS TO CERTAIN MUNICIPAL OFFICES AND
POSITIONS FOR THE YEAR 2015:

BE IT RESOLVED, that the following persons be and each is hereby appointed for a period of one (1) year commencing January 1, 2015 to the following respective municipal offices and/or positions of the Township of Mansfield:

| | |
|--|-------------------------------------|
| Court Administrator | Jerilynn Harris |
| Deputy Court Administrator/ Court Assistant | Vera Hart |
| 2 nd Deputy Court Administrator/ Court Assistant | Lisa Rudd |
| Violation Clerks | Rosemarie Hoover Anita Diekroger |
| Court Security | Glenn Hawkswell |

| | |
|----------------------------------|---|
| | Pat Mannon |
| Alternate Court Administrator | Irene Brownell |
| Acting Chief Financial Officer | |
| Tax Finance Clerk | JoAnn Fascenelli |
| Deputy Treasurer | JoAnn Fascenelli |
| Machinery Operators | Keith Beam Edward Watters John Tate Harry Appleby, Jr. |
| PT DPW Laborer/Snow Plow Drivers | Joe Farino |
| Animal Control Officer | Kim Bennett |
| Planning Board Secretary | Patti Zotti |
| Certified List Officer | Bernard Murdock |
| Police Secretary | Joan Kries |

Mr. Misertino made a motion to approve the passage of Resolution 2015-03 for adoption, which was seconded by Mr. Watters.

Ayes – Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy
 Abstained – None
 Nay – None
 Absent – None

RESOLUTION 2015-04

TOWNSHIP COMMITTEE SUBORDINATE COMMITTEES AND APPOINTMENTS

BE IT RESOLVED, that the following subordinate committees be established and chaired as follows for the year 2015:

| | <u>CHAIR PERSON</u> | <u>VICE CHAIR PERSON</u> |
|--------------------|---------------------|--------------------------|
| Municipal Alliance | Cindy Korczukowski | Shirley Kocher |

| | | |
|--|--------------------|--------------------|
| Public Buildings Public Works | Michael Clancy | Michael Misertino |
| Shared Services | Shirley Kocher | Joseph Watters |
| Police & Safety | Michael Clancy | Cindy Korczukowski |
| Fire & Emergency Management | Michael Misertino | Shirley Kocher |
| Recreation | Michael Misertino | Michael Clancy |
| Environmental Comm. | Joseph Watters | Michael Misertino |
| Finance | Michael Misertino | Shirley Kocher |
| Judiciary | Shirley Kocher | Joseph Watters |
| Personnel | Shirley Kocher | Mike Clancy |
| School Liaison | Cindy Korczukowski | Michael Misertino |
| Economic & Industrial Dev. Advisory Council | Shirley Kocher | Cindy Korczukowski |
| Open Space | Cindy Korczukowski | Joseph Watters |

Mr. Watters asked that the appointment as Co Chair to the Fire and Ems until we request an opinion from Mr. Lavery if this would be an issue.

Mrs. Korczukowski made a motion to approve the passage of Resolution 2015-04 for adoption, which was seconded by Mrs. Kocher.

Ayes – Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Abstained – None

Nay – None

Absent – None

RESOLUTION 2015-05

CASH MANAGEMENT PLAN

CASH MANAGEMENT PLAN OF THE TOWNSHIP OF MANSFIELD IN THE COUNTY OF WARREN, NEW JERSEY

I. STATEMENT OF PURPOSE.

This Cash Management Plan (the “Plan”) is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits (“Deposits”) and investment (“Permitted Investments”) of certain public funds of the Township, pending the use of such funds for the intended purposes. The Plan is intended

to assure that all public funds identified herein are deposited in interest or dividend bearing accounts or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. CASH MANAGEMENT POLICY

A. Objectives: The priority of investing policies shall be, in order of descending importance, security, liquidity, and yield.

(1) Security: The safety of principal is the foremost objective of the cash management plan. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective is to mitigate credit risk and interest rate risk.

(2) Credit Risk: Credit risk is the risk of loss due to failure of the security issuer or backer. Credit risk may be mitigated by:

- (a) Limiting investments to the safest types of securities.
- (b) Pre-qualifying the financial institutions, broker/dealers, intermediaries, and advisors with which an entity will do business.
- (c) Diversifying the investment portfolio so that potential losses on individual securities will be *minimized*.

3) Interest Rate Risk: Interest rate risk is the risk that the market value of the securities in the portfolio will fall due to changes in general interest rates. Interest rate risk may be mitigated by:

- (a) Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity, and
- (b) By investing operating funds primarily in shorter-term securities.

(4) Liquidity: The investment portfolio must remain sufficiently liquid to meet all structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands (static liquidity).

(5) Yield: The investment portfolio must be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of least importance compared to the safety and liquidity objective described above.

B) Standards of Care

(1) Prudence

The standard of prudence to be used by investment officials shall be the “prudent person” standard and shall be applied in the context of managing an overall portfolio in accordance with the State

Law and this policy. The Acting Chief Financial Officer, acting in accordance with written procedures and this cash management plan and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of the cash management plan and policy.

Investments shall be made with the judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

(2) Ethics and Conflicts of Interest

The designated officials involved in the investment process shall not have personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Actions of individuals involved in administering the cash management plan shall be governed by the Local Government Ethics Law. They shall disclose any personal financial investment positions that could be related to the performance of the investment portfolio. The designated officials shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the Township.

(3) Delegation of Authority

Authority to manage the cash management plan is granted to the Acting Chief Financial Officer pursuant to N.J.S.A. 40A:5-14. Responsibility for the operation of the cash management plan is hereby delegated to the Chief Financial Officer. No person may engage in an investment transaction except as provided under the terms of the policy and the written procedures established by the Chief Financial Officer. The Chief Financial Officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

III. AUTHORIZED INVESTMENTS.

- Authorized Depositories:

The following institutions are hereby authorized to serve as the primary banks for deposits:

TD Bank
Fulton Bank of New Jersey
Unity Bank

The following institutions are hereby authorized to serve as the primary banks for escrow deposits:

Fulton Bank of New Jersey
TD Bank
Unity Bank

B. Investment of Idle Funds

Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest excess public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Certificates of Deposit in any other institution presenting a GUDPA certificate may be used and approved as a depository by the governing body;
- (2) Government money market mutual funds in any other institution presenting a GUDPA certificate may be used and approved as a depository by the governing body;
- (3) The New Jersey State Cash Management Fund.

IV. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN.

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Township, then such instrument or security shall be covered by all custodial agreements with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Township to assure that there is not unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the Township or by a third party custodian prior to or upon the release of the Township's funds.

To assure that all parties with whom the Township deals with by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of the Plan in writing, a copy of which shall be on file with the Designated Officials.

V. REPORTING REQUIREMENTS:

On the first day of each month during which this Plan is in effect, the Designated Officials referred to above shall supply to the governing body of the Township a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Township as a Deposit of a Permitted Investment.
- B. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Township.

VI. TERM OF PLAN.

This Plan shall be in effect from January 1, 2015 to December 31, 2015. The Plan may be amended from

time to time. To the extent that any amendment is adopted by the Township committee, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

Mrs. Kocher moved to approve the passage of Resolution 2015-05, which was seconded by Mrs. Korczukowski.

Ayes – Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Abstained – None

Nay – None

Absent – None

RESOLUTION 2015-06

OFFICIALS AUTHORIZED TO SIGN CHECKS AND WARRANTS

BE IT RESOLVED, that each check and warrant of the Township be signed by two of the following and that they hereby are authorized to sign same.

- Mayor, Michael Clancy
- Township Clerk, Dena Hrebenak
- Chief Financial Officer, Kevin Lifer
- Deputy Treasurer, JoAnn Fascenelli

Mr. Watters moved to approve the passage of Resolution 2015-06, which was seconded by Mr. Misertino.

Ayes – Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Abstained – None

Nay – None

Absent – None

RESOLUTION 2015-07

TAX SEARCH OFFICER

BE IT RESOLVED, that Karen Lance be the official Tax Search Officer for the Township of Mansfield for 2015.

Mr. Watters moved Resolution 2015-07 for adoption, which was seconded by Mr. Misertino.

Ayes – Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Abstained – None

Nay – None

Absent – None

RESOLUTION 2015-08

ASSESSMENT SEARCH OFFICER:

BE IT RESOLVED, that Dena Hrebenak be the official Assessment Search Officer for the Township of Mansfield for the year 2015.

Mr. Misertino moved resolution 2015-08 for adoption, which was seconded by Mrs. Kocher.

Ayes – Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Abstained – None

Nay – None

Absent – None

RESOLUTION 2015-09

ROGER SKOOG AS MUNICIPAL PROSECUTOR, STEVEN DUNBAR AS PUBLIC DEFENDER FOR THE
TOWNSHIP OF MANSFIELD

WHEREAS, the position of Municipal Prosecutor, and Public Defender are filled by persons providing services; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, Warren County,

New Jersey as follows:

That Roger Skoog be appointed Prosecutor, Steven Dunbar be appointed Public Defender for the year
2015.

Mr. Watters moved resolution 2015-09 for adoption, which was seconded by Mrs. Kocher.

Ayes – Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Abstained – None

Nay – None

Absent – None

RESOLUTION 2015-10

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY, FIXING
THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES OF ASSESSMENTS

WHEREAS, N.J.S.A.54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, N.J.S.A.54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00 and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year.

NOW, THEREFORE, BE RESOLVED, by the Mayor and Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

- The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged against the delinquency
- Effective January 1, 2015 there will be a ten (10) day grace period of quarterly tax payments made by cash, check or money order.
- Any payments not made in accordance with paragraph two of this resolution shall be charged interest from the due date as set forth in paragraph one of this resolution.

- This resolution shall be published in its entirety once in an official newspaper of the Township of Mansfield.
- A certified copy of this resolution shall be provided by the Township Clerk to the Tax Collector, Township Attorney and Township Auditor for the Township of Mansfield.

Mrs. Kocher moved resolution 2015-10 for adoption, which was seconded by Mr. Watters.

Ayes – Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Abstained – None

Nay – None

Absent – None

RESOLUTION 2015-11

RESOLUTION AUTHORIZING THE

TAX COLLECTOR TO CONDUCT

A TAX LIEN SALE

WHEREAS, there remains on the records and books of the Township of Mansfield delinquent taxes, water and other municipal charges owing as of December 31, 2014; and

WHEREAS, the statutes of the State of New Jersey expressly N.J.S.A.54:5 et seq, provide for the enforcement and collection of such delinquencies through a tax lien sale; and

WHEREAS, the Tax Collector is empowered by statute to conduct and preside over the sale of the liens.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield that the Tax Collector is hereby authorized to conduct the annual tax sale of prior year delinquencies on or before December 31, 2015.

Mr. Watters moved resolution 2015-11 for adoption, which was seconded by Mrs. Kocher.

Ayes – Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Abstained – None

Nay – None

Absent – None

RESOLUTION 2015-12

RESOLUTION SMALL BALANCE CANCELLATION

WHEREAS, the Governing Body of the Township of Mansfield finds and declares that N.J.S.A. 40A:5-17-1 empowers authorized municipal employees to process the cancellation of tax refunds and or delinquencies of less than Five (\$5.00) Dollars, and

WHEREAS, the Governing Body further finds and declares that the Municipal Tax Collector is qualified to process the cancellation of tax refunds and/or delinquencies of less than Five (\$5.00) Dollars, and

WHEREAS, the Governing Body further finds and declares that it is in the best interest of the citizens of the Township of Mansfield for the Municipal Tax Collector to be authorized to process the cancellation of tax refunds and/ or delinquencies of less than Five (\$5.00) Dollars in accordance with N.J.S.A. 40A:5-17-1;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Township of Mansfield that the Municipal Tax Collector is hereby authorized to process the cancellation of tax refunds or delinquencies of less than Five (\$5.00) Dollars during the calendar year of 2015 in accordance with N.J.S.A. 40A:5-17-1 .

Mrs. Korczukowski moved resolution 2015-12 for adoption, which was seconded by Mrs. Kocher.

Ayes – Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Abstained – None

Nay – None

Absent – None

RESOLUTION 2015-13

OFFICIAL NEWSPAPER

BE IT RESOLVED, that the Star-Gazette and Express Times be designated as official newspapers for the Township of Mansfield for 2015.

Mr. Watters moved resolution 2015-13 for adoption, which was seconded by Mrs. Kocher.

Ayes – Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Abstained – None

Nay – None

Absent – None

RESOLUTION 2015-14

LAND USE BOARD CERTIFICATION OF SUBDIVISION OF LANDS

BE IT RESOLVED, that office of the Municipal Clerk, pursuant to the provisions of N.J.S.A. 40:55D-56, be appointed the official to issue certifications as to the approval of subdivisions of land or lands in the Township of Mansfield for 2015.

Mr. Watters moved resolution 2015-14 for adoption, which was seconded by Mr. Misertino.

Ayes – Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Abstained – None

Nay – None

Absent – None

RESOLUTION 2014-15

SUNSHINE LAW– MEETING DATES

BE IT RESOLVED, that the regular monthly meetings of the Township Committee be held on the 2nd and 4th Wednesday of each month at 7:30 p.m.

MANSFIELD TOWNSHIP COMMITTEE
SCHEDULE OF 2015 MEETINGS
LOCATION: MUNICIPAL BUILDING, 100 PORT MURRAY ROAD
PORT MURRAY, NEW JERSEY

| DATE | TYPE OF MEETING | LOCATION | TIME |
|--------------|-----------------|--------------|-----------|
| January 14 | Regular Meeting | Meeting Room | 7:30 p.m. |
| January 28 | “ “ | “ “ | “ |
| February 11 | “ “ | “ “ | “ |
| February 25 | “ “ | “ “ | “ |
| March 11 | “ “ | “ “ | “ |
| March 25 | “ “ | “ “ | “ |
| April 8 | “ “ | “ “ | “ |
| April 22 | “ “ | “ “ | “ |
| May 13 | “ “ | “ “ | “ |
| May 27 | “ “ | “ “ | “ |
| June 10 | “ “ | “ “ | “ |
| June 24 | “ “ | “ “ | “ |
| July 8 | “ “ | “ “ | “ |
| July 22 | “ “ | “ “ | “ |
| August 12 | “ “ | “ “ | “ |
| August 26 | “ “ | “ “ | “ |
| September 9 | “ “ | “ “ | “ |
| September 23 | “ “ | “ “ | “ |
| October 14 | “ “ | “ “ | “ |
| October 28 | “ “ | “ “ | “ |
| November 10 | “ “ | “ “ | “ |
| November 23 | “ “ | “ “ | “ |
| December 9 | “ “ | “ “ | “ |
| December 22 | “ “ | “ “ | “ |

Note: Caucus Work Session held at 7:15 p.m. in the meeting room and immediately following the completion of the regular meeting.

Mr. Watters moved resolution 2015-15 for adoption, which was seconded by Mrs. Kocher.

Ayes – Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Abstained – None

Nay – None

Absent – None

RESOLUTION 2015-16

RESOLUTION AUTHORIZING THE TAX ASSESSOR AND LEGAL COUNSEL TO FILE AND PROSECUTE ROLL BACK TAX COMPLAINTS, COMPLAINTS TO CORRECT ERRORS IN ASSESSMENTS AND COMPLAINTS FOR ADDED/OMITTED ASSESSMENTS AS THE CASE MAY BE FOR 2015

WHEREAS, the County Tax Board has issued a ruling requiring a Resolution by the Mayor and Township committee or Council of each municipality of the County of Warren by its Administrator, Melissa Pritchett; and

WHEREAS, the Administrator requires that the Mayor and Members of the Governing Body of each municipality in the County of Warren, in order to file Municipal roll back complaints, correct errors or file added, omitted and added/omitted complaints, adopt a resolution allowing the Assessor in the Municipality and the Municipal Attorney or any member of the firm, to file and prosecute said complaints.

NOW, THEREFORE, BE IT RESOLVED, on this 1st day of January 2015 by the Township Committee of the Township of Mansfield, in the county of Warren and State of New Jersey, that Bernard Murdock, as Tax Assessor for the Township of Mansfield, the Municipal Attorney, Michael Lavery, as Attorney for the township, are hereby authorized to file, prosecute, defend, stipulate, modify, agree upon and otherwise perform the duties which are required of said Assessor and Attorney, in the process of prosecution and/or filing of said Roll Back Tax Complaints, complaints to correct errors in assessments, for added assessments, omitted assessments and added/omitted assessments in 2012 and defending or settling all 2015 local property tax appeals.

BE IT FURTHER RESOLVED, that the Municipal Clerk be and the same is hereby directed to provide a true copy of this Resolution to the Warren County Board of Taxation, 202 Mansfield Street, Belvidere, New Jersey 07823.

Mr. Watters moved resolution 2015-16 for adoption, which was seconded by Mrs. Korczukowski.

Ayes – Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Abstained – None

Nay – None

Absent – None

RESOLUTION NO. 2015-17

A RESOLUTION ESTABLISHING THE RATE FOR OUTSIDE EMPLOYMENT OF OFF-DUTY POLICE

WHEREAS, the Code of the Township of Mansfield provides for a rate of payment of police coverage in quasi-public matters under Article 2 Section 2-20.9 b; and

WHEREAS, the rate established therein may be changed from time to time by resolution of the Township Committee, and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey that the charge for quasi-public services shall be paid as follows:

| | |
|--------------------------|------------------|
| Uniformed Police Officer | \$67.25 per hour |
| Administrative Costs | \$25.75 per hour |

The applicant for such services shall deposit sufficient funds to cover costs in advance which will be kept in escrow with the Chief Financial Officer and any balance refunded upon written request on proscribed form.

Mrs. Kocher made a motion to approve the passage Resolution 2015-17, which was seconded by Mr. Misertino.

Ayes – Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Abstained – None

Nay – None

Absent – None

RESOLUTION # 2015 –18

A RESOLUTION CONTINUING AUTHORIZAITON FOR THE REIMBURSEMENT OF ONE FOURTH THE COSTS OF MEDICAL BENEFITS TO ELIGIBLE EMPLOYEES WAIVING COVERAGE

TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, all full-time employees of the Township of Mansfield working 35 or more hours per week and part-time employees who are regularly scheduled to work 25 hours or more per week are eligible to receive medical benefits; and

WHEREAS, medical benefits include medical insurance;

WHEREAS, some employees may experience an unwanted duplication of benefits;

WHEREAS, those employees with duplication may seek to waive insurance coverage and be reimbursed up to one-fourth of the cost for same; and

NOW THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Mansfield, County of Warren, New Jersey, the Chief Financial Officer will pay through payroll, subject to inclusion on Federal W-2 Wage and Tax Statement, an amount equal to one-fourth (25%) of the Township's cost (calculated as the cost of the medical benefit, minus the employee's contribution) to provide the plan type the employee qualifies for (i.e. Family, Single, Parent/Child, Husband/Wife). Employees waiving coverage after May 21, 2010 are limited to a maximum \$ 5,000.00 per year reimbursement.

BE IT FURTHER RESOLVED, that the said payment will be made through the bi-weekly payroll of every month for a total twenty-six (26) payments per year.

Mrs. Kocher made a motion to approve the passage of Resolution 2015-18, which was seconded by Mr. Watters.

Ayes – Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Abstained – None

Nay – None

Absent – None

RESOLUTION # 2015 –19

AUTHORIZATION FOR CHIEF FINANCIAL OFFICER TO ISSUE CERTAIN CHECKS & REMIT PAYROLL TAXES

WHEREAS, it is necessary for certain remittances to be paid to the State of New Jersey for pension, State Income tax deductions and to the appropriate agencies for Federal and other State Income Tax deductions, Social Security deductions, Wage Executions ordered by the Court, and to the appropriate entity for other voluntary payroll deductions;

WHEREAS, it is the intent of the Township Committee to pay the above at the required intervals;

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, as follows:

That the Chief Financial Officer be and is hereby authorized to:

- Transfer sufficient funds from Current Fund to the Payroll Account
- Transfer sufficient funds from the Payroll Account to the Payroll Agency Account
- Remit Federal withholding and Social Security Taxes and New Jersey State Income Tax deductions by Electronic Funds Transfer, as required by applicable law.

Mr. Misertino made a motion to approve the passage of Resolution 2015-19, which was seconded by Mr. Watters.

Ayes – Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Abstained – None

Nay – None

Absent – None

RESOLUTION 2015-20 DEBT SERVICE

| | | | | | | | | |
|--|--|--|--|--|--|------------|--|--|
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| WHEREAS, N.J.S. 40 A: 4-19 provides authority for appropriating in a temporary resolution the permanent debt service for the coming fiscal year providing that such resolution is not made earlier than Dec. 20 of the year proceeding the beginning of the fiscal year; and | | | | | | | | |
| | | | | | | | | |
| WHEREAS, the date of this resolution is subsequent to Dec. 1, 2014; and | | | | | | | | |
| | | | | | | | | |
| WHEREAS, principal and interest will be due on various dates from Jan. 1, 2015 to Dec. 31, 2015, inclusive, on sundry bonds issued and outstanding: | | | | | | | | |
| | | | | | | | | |
| NOW, THEREFORE, BE IT RESOLVED that the following appropriations be made to cover the period from Jan. 1, 2015 to Dec. 31, 2015, inclusive: | | | | | | | | |
| | | | | | | | | |
| DEBT SERVICE - TOWNSHIP OF MANSFIELD | | | | | | | | |
| | | | | | | | | |
| Bond Principle | | | | | | 163,500.00 | | |
| Bond Interest | | | | | | 87,126.76 | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | 250,626.76 | | |

Mr. Watters made a motion to approve the passage of Resolution 2015-20, which was seconded by Mrs. Kocher.

Ayes – Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Abstained – None

Nay – None

Absent – None

| | | | | | | | | |
|--|--|--|--|--|--|--|--|--|
| RESOLUTION 2015-21 | | | | | | | | |
| A RESOLUTION TO APPROPRIATE A TEMPORARY BUDGET FOR 2015 | | | | | | | | |
| WHEREAS, N.J.S. 40 A: 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2015 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and | | | | | | | | |
| | | | | | | | | |
| WHEREAS, the date of this resolution is within the first thirty days of January 1, 2015; and | | | | | | | | |
| | | | | | | | | |

| | | | | | | | | |
|--|--|--|--|--|--|------------|--|--|
| WHEREAS, the total appropriations in the 2014 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of \$4,946,096.25; and | | | | | | | | |
| | | | | | | | | |
| WHEREAS, 26.25% of the total appropriations in the 2014 budget, exclusive of any appropriations made for interest and debt charges, capital improvement fund and public assistance in said 2014 budget is the sum of \$1,298,350.27. | | | | | | | | |
| | | | | | | | | |
| NOW, THEREFORE, BE IT RESOLVED that the following appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records: | | | | | | | | |
| | | | | | | | | |
| TEMPORARY APPROPRIATIONS - 2015 | | | | | | | | |
| | | | | | | | | |
| Salaries and Wages | | | | | | 700,000.00 | | |
| Other Expenses | | | | | | 595,000.00 | | |

Mr. Watters made a motion to approve the passage of Resolution 2015-21, which was seconded by Mr. Misertino.

Ayes – Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Abstained – None

Nay – None

Absent – None

RESOLUTION 2015-22

TO AUTHORIZE AND APPROVE SALARIES AND WAGES FOR CERTAIN EMPLOYEES

WHEREAS, Ordinance #(s) 2014-02, 2013-06, 2011-16, and 2011-02 established the salaries and wages for certain employees of the Township of Mansfield, County of Warren,

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren that the following named employees shall be compensated for the year 2015, unless otherwise noted, in the amount as designated below:

| <u>NAME</u> | <u>POSITION</u> | <u>SALARY</u> |
|------------------|----------------------------|---------------------|
| Jerilynn Harris | Court Administrator | \$ 75,682.05 |
| Vera Hart | Deputy Court Administrator | \$ 56,517.83 |
| Lisa Rudd | Deputy Court Administrator | \$ 43,491.74 |
| Rosemarie Hoover | Violations Clerk | \$ 16.08 / Hr. |
| Anita Diekroger | Violations Clerk | \$ 13.00 / Hr |
| John Palmer | Judge | \$ 87,971.14 |
| Jerilynn Harris | Call-Outs | \$ 55.00 / call out |
| Vera Hart | Call-Outs | \$ 55.00 / call out |
| Lisa Rudd | Call Outs | \$ 55.00 / call out |

| | | |
|-------------------|-----------------|----------------------------------|
| Michael Reilly | Chief of Police | \$103,530.00 |
| Shawn Bates | Sergeant | \$ 93,240.00 |
| Patrick Kirchner | Sergeant | \$ 93,240.00 |
| James MacDonough | Sergeant | \$ 93,240.00 |
| James Hikade | Sergeant | \$ 93,240.00 |
| Jeffrey Gilbert | Patrolman | \$ 87,806.00 |
| Steven Browns | Patrolman | \$ 87,806.00 |
| Anthony Sillett | Patrolman | \$ 87,806.00 |
| Michael Citarelli | Patrolman | \$ 60,500.00 1-Jan – 17-Jan |
| Michael Citarelli | Patrolman | \$ 66,000.00 18-Jan – 31-Dec |
| Joseph Mathews | Patrolman | \$ 60,500.00 1-Jan – 31-Sept |
| Joseph Mathews | Patrolman | \$ 66,000.00 1-Oct – 31-Dec |
| Michael Camerata | Patrolman | \$ 49,500.00 1-Jan – 15-Oct |
| Michael Camerata | Patrolman | \$ 55,000.00 16-Oct – 31-Dec |
| Michael Madonna | Patrolman | \$ 55,000.00 |
| Robert Calvert | Patrolman | \$ 44,000.00 |
| Gregory Zytko | Patrolman | \$ 40,000.00 1-Jan – Sept. 28 |
| Gregory Zytko | Patrolman | \$ 44,000.00 29 – Sept – 31 Dec. |

| | | |
|------------------|-------------------|-------------|
| Joseph Mathews | Detective Stipend | \$ 1,000.00 |
| Shawn Bates | EMT Stipend | \$ 1,100.00 |
| Michael Camerata | EMT Stipend | \$ 1,100.00 |

| | | |
|--------------------|------------------|--------------|
| Keith Beam | Machine Operator | \$ 52,666.26 |
| John Tate | Machine Operator | \$ 52,666.26 |
| Harry Appleby, Jr. | Machine Operator | \$ 52,666.26 |
| Edward Watters | Machine Operator | \$ 52,666.26 |

| | | |
|--------------------|---------------------|--------------|
| Keith Beam | Recycling Attendant | \$ 35.18/Hr. |
| John Tate | Recycling Attendant | \$ 35.18/Hr. |
| Harry Appleby, Jr. | Recycling Attendant | \$ 35.18/Hr. |
| Edward Edwards | Recycling Attendant | \$ 35.18/Hr. |

Mr. Misertino made a motion to approve the passage of Resolution 2015-22, which was seconded by Mrs. Kocher.

Ayes – Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Abstained – None

Nay – None

Absent – None

RESOLUTION # 2015-23

FOR TRANSFER OF FUNDS

TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, there are insufficient funds in some of the 2014 budget line items; and

WHEREAS, N.J.S.A. 40A:4-58 permits the transfer of appropriation reserve funds before April 1, 2015.

NOW, THEREFORE BE IT RESOLVED, (not less than two-thirds of all members thereof affirmatively concurring) that the Chief Financial Officer of Mansfield Township, County of Warren, State of New Jersey, is hereby authorized to make the following transfers in accordance with the provision of this resolution:

CURRENT FUND

| <u>Account:</u> | <u>From:</u> | <u>To:</u> |
|--|--------------|------------|
| Utility Expenses & Bulk Purchases (Electric) | \$ 225.67 | |
| Utility Expenses & Bulk Purchases (Telephone) | | \$ 225.67 |
| TOTALS | \$ 225.67 | \$ 225.67 |

Mr. Watters made a motion to approve the passage of Resolution 2015-23, which was seconded by Mr. Misertino.

Ayes – Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy
Abstained – None
Nay – None
Absent – None

RESOLUTION 2015-24

TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY

WHEREAS, there exists a need for the service of a Municipal Auditor in the Township of Mansfield for auditing services and advice to the Mayor and Township Committee; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:1 1-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, in the County of Warren as follows:

1. The agreement with Thomas Ferry with the law office of Ferraioli, Wielkottz, Cerullo, & Cuva, P.A. is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:1 1-5(1)(a) of the Local

Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law. A copy of the Agreement is on file for inspection with the Clerk of the Township of Mansfield.

2. A notice of this action shall be printed once in the Star-Gazette.

Mr. Watters made a motion to approve the passage of Resolution 2015-24, which was seconded by Mr. Misertino.

Ayes – Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Abstained – None

Nay – None

Absent – None

RESOLUTION 2015-25

TOWNSHIP OF MANSFIELD

WARREN COUNTY, NEW JERSEY

WHEREAS, there exists a need for the service of a Bond Council in the Township of Mansfield for auditing services and advice to the Mayor and Township Committee; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:1 1-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, in the County of Warren as follows:

1. The agreement with John Draikiwicz with the law office of Gibbons, P.C. is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:1 1-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law. A copy of the Agreement is on file for inspection with the Clerk of the Township of Mansfield.

2. A notice of this action shall be printed once in the Star-Gazette.

Mrs. Kocher made a motion to approve the passage of Resolution 2015-25, which was seconded by Mr. Watters.

Ayes – Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Abstained – None

Nay – None

Absent – None

RESOLUTION 2015-26

TO AUTHORIZE AND APPROVE SALARIES AND WAGES FOR CERTAIN EMPLOYEES

WHEREAS, Ordinance #(s) 2014-02, 2013-06, 2011-16, and 2011-02 established the salaries and wages for certain employees of the Township of Mansfield, County of Warren,

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren

that the following named employees shall be compensated for the year 2015, unless otherwise noted, in the amount as designated below:

| <u>NAME</u> | <u>POSITION</u> | <u>SALARY</u> |
|-------------|----------------------|---------------|
| Roger Skoog | Municipal Prosecutor | \$ 28,000.00 |

Mr. Watters made a motion to approve the passage of Resolution 2015-26, which was seconded by Mrs. Kocher.

Ayes – Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Abstained – None

Nay – None

Absent – None

ORDINANCE

First Reading

ORDANCE # 2015- 01

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE SALARIES AND WAGES FOR THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MANSFIELD AND THE METHOD OF PAYMENT OF SUCH SALARIES AND BE IT ORDAINED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

SECTION 1. The salaries per annum of rates of compensation of the following officers and employees of the Township of Mansfield are determined to be as follows:

| | | | |
|--------------------------------------|-------------------|---|-------------------|
| Committee Members | \$ 3,000 | - | \$ 4,950 |
| Mayor | \$ 300 | - | \$ 660 |
| Deputy Mayor | \$ 270 | - | \$ 330 |
| Office Manager | \$20,000 | - | \$25,000 |
| Insurance Fund Commissioner | \$ 1,350 | - | \$ 1,650 |
| Municipal Clerk | \$46,250 | - | \$58,000 |
| Elections Officer | \$ 150 / election | - | \$ 300 / election |
| Website Administrator | \$ 1,350 | - | \$ 1,650 |
| Deputy Clerk | \$21,000 | - | \$35,655 |
| Deputy Clerk | \$ 14 / hr | - | \$ 18 / hr. |
| Depart. of Health Deputy Registrar | \$21,000 | - | \$35,655 |
| Depart. of Health Deputy Registrar | \$ 14 / hr | - | \$ 18 / hr |
| Chief Financial Officer | \$40,000 | - | \$90,000 |
| Acting Chief Financial Officer | \$ 9,000 | - | \$65,000 |
| Deputy Treasurer | \$ 9,000 | - | \$15,000 |
| Tax Collector | \$10,000 | - | \$35,000 |
| Deputy Tax Collector | \$27,000 | - | \$33,000 |
| Alternate Deputy Tax Collector | \$ 1,000 | - | \$ 2,750 |
| Tax/Finance Clerk | \$16,216 | - | \$19,820 |
| Tax Search Officer | \$ 900 | - | \$ 1,100 |
| Tax Assessor | \$19,800 | - | \$25,500 |
| Certified Lists (Tax Assessor) | \$ 560 | - | \$ 686 |
| Assessment Search Officer | \$ 900 | - | \$ 1,100 |
| Tax Assessor Secretary | \$ 4,668 | - | \$ 5,705 |
| COAH Calculations | \$ 20 / calc | - | \$ 20 / calc |
| Municipal Housing Liaison | \$ 6,000 | - | \$ 8,000 |
| Economic Secretary | \$ 233 | - | \$ 300 |
| Historical / Environmental Secretary | \$ 840 | - | \$ 1,500 |

| | | | |
|--------------------------------------|-----------------|----------------|------------------|
| Planning Board Clerk | \$13,500 | - | \$16,750 |
| Zoning Board Clerk | \$ 5,850 | - | \$ 7,150 |
| Zoning Officer | \$ 4,500 | - | \$ 5,500 |
| Court Appearance by Zoning Officer | \$ 75 / appear | \$ 75 / appear | |
| Police Chief | \$102,000 | - | \$111,887 |
| Police Secretary | \$22,000 | - | \$38,000 |
| Police Secretary (Temp or Part-Time) | \$ 14 / hr | - | \$ 17 / hr |
| Patrolmen | \$40,000 | - | \$87,806 |
| Sergeant | \$86,140 | - | \$93,240 |
| Lieutenant | \$88,494 | - | \$98,494 |
| Police Officer (Temp/Part-Time) | \$ 13.50 / hr | - | \$ 17 / hr |
| Detective Stipend | \$ 1,000 | - | \$ 1,000 |
| Corporal Stipend | \$ 1,000 | - | \$ 1,000 |
| EMT Stipend | \$ 1,000 | - | \$ 1,200 |
| Director Emergency Management | \$ 2,334 | - | \$ 2,852 |
| OEM Certification Step | \$ 500 | - | \$ 500 |
| Assistant OEM Director | \$ 467 | - | \$ 570 |
| Fire Department Liaison | \$ 2,500 | - | \$ 2,500 |
| Smoke Detector Inspector | \$ 1,000 | - | \$ 2,000 |
| Prosecutor | \$17,392 | - | \$37,500 |
| DPW Superintendent | \$62,546 | - | \$76,445 |
| Recreation Supervisor | \$45,696 | - | \$55,851 |
| Recreation Secretary | \$ 673 | - | \$ 823 |
| Recreation Administration Asst. | \$ 14 / hr | - | \$ 17 / hr |
| Machine Operator | \$30,000 | - | \$55,000 |
| Part-Time Public Works Laborer/ | | | |
| Snow Plow Driver | \$ 10 / hr | - | \$ 22 / hr |
| Custodian | \$ 10 / hr | - | \$ 15 / hr |
| DPW Secretary | \$ 14 / hr | - | \$ 17 / hr |
| Certified Recycling Professional | \$ 2,000 | - | \$ 2,500 |
| Director Recycling | \$ 14 / hr | - | \$ 17 / hr |
| Recycling Attendant | \$ 30 / hr | - | \$ 40 / hr |
| Animal Control Officers | \$ 6,675 | - | \$ 8,158 |
| Clean Communities Coordinator | \$ 1,300 | - | \$ 4,000 |
| Judge | \$33,817 | - | \$88,500 |
| Court Administrator | \$43,479 | - | \$77,000 |
| Deputy Court Administrator | \$25,000 | - | \$58,000 |
| Violations Clerk | \$ 11 / hr | - | \$ 17 / hr |
| Call-Outs | \$ 50 / ea | - | \$ 55 / ea |
| Court Security | \$ 75 / session | - | \$ 125 / session |
| Public Defender | \$ 150 / case | - | \$ 200 / case |
| Bonus | \$ 50 | - | \$ 3,000 |

Mr. Watters made a motion to hold the introduction of Ordinance 2015-01 to make suggested changes to be discussed, which was seconded by Mr. Misertino.

Mr. Watters made a motion to adjourn the regular meeting at 12:44 pm, and go into the Reorganization Meeting of the Township of Mansfield Board of Health, seconded by Mrs. Kocher.

Ayes – Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy
 Abstained – None

Nay – None
Absent – None

MANSFIELD TOWNSHIP BOARD OF HEALTH
REORGANIZATION MEETING
JANUARY 1, 2015

This is the Reorganization Meeting of the Mansfield Township Board of Health.
The notice requirements of the law have been satisfied for this meeting by notice to Star-Gazette and the Express Times, of the time, date and location thereof. Notice was also posted on the bulletin board located in the Municipal Building.

The Mansfield Township Board of Health shall not hold regularly scheduled meetings and shall call them only as the need requires and shall meet at the Municipal Building, 100 Port Murray Road, Port Murray, New Jersey

Mayor Clancy called the meeting to order at 12:45 p.m.

ROLL CALL: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Mayor Clancy appointed himself, Chairperson of the Board of Health and Dena Hrebenak, Secretary of the Board of Health for the year 2015.

Mr. Watters moved said appointments, which was seconded by Mr. Misertino.

Ayes – Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy
Abstained – None
Nay – None
Absent – None

HEALTH OFFICER:

Mayor Clancy appointed Michael Deehan, M.D., as Health Officer of the Township of Mansfield for the year 2015. This is a non-salary position.

Mr. Watters moved to concur with said appointments, which was seconded by Mr. Misertino.

Ayes – Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy
Abstained – None
Nay – None
Absent – None

RESOLUTION BOH2015-01
BOARD OF HEALTH
OPEN PUBLIC MEETINGS ACT
Chapter 231, P.L. 1975

WHEREAS, the legislature has adopted the Open Public Meetings Act, Chapter 231, P.L. 1975, which became effective on January 9, 1976; and

WHEREAS, the Board of Health of the Township of Mansfield being desirous of continuing to keep the public informed of its activities and to comply with the requirements of the aforesaid Act.

NOW, THEREFORE, BE IT RESOLVED:

- In accordance with Section 13 of the Act, the Board of Health of the Township of Mansfield hereby announces that it shall not hold regularly scheduled meetings and shall call them only as need requires and shall meet at the Municipal Building, 100 Port Murray Road, Port Murray, New Jersey.
- In accordance with Section 13 of the Act, the newspapers to which all notices required by the aforesaid Act are to be sent shall be any of the official newspapers of the municipality; Star-Gazette and the Express Times.
- The public place at which all notices shall be posted shall be the bulletin board situated in the Municipal Building.

Mr. Watters made a motion to approve the passage of BOH2015-01, which was seconded by Mrs. Kocher.

Mayor Clancy moved to adjourn the Board of Health meeting at 12:47 pm.

Return to regular meeting at 12:47 pm.

Roll Call: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

There being no further business, it was moved by Mrs. Kocher to adjourn the Reorganization Meeting at 12:50 p.m.

Dena Hrebenak
Municipal Clerk